



## Event Confirmation

Date: \_\_\_\_\_

Time: \_\_\_\_\_ Hours: \_\_\_\_\_

Event description: \_\_\_\_\_

Private/Corporate/Non Profit event: *(circle one)*

Rental needs: *(circle all that apply)*

Carousel / Dance Hall / Corporate Pavilion I / Barbeque Pit

Additional rides on carousel \_\_\_\_\_ *{This is for a private ride/just your party}*

Waiver discussed/signed *(circle when accomplished)*

Contact Person: \_\_\_\_\_

Contact Person's phone # \_\_\_\_\_ Cell# \_\_\_\_\_

Contact Person's address: \_\_\_\_\_

Price Quote: \_\_\_\_\_

Deposit: \$50.00 due/paid *(circle one)* Check/Money Order *(circle one)*

***Return this form along with your payment. Please bring your copy of the contract with you at the time of your event.***

***Money orders or checks p/t EPCPS, P.O. Box 3056, Elmira, N.Y. 14905. A \$50.00 deposit is to be paid in advance {within 5 business days of receiving this confirmation} and will be applied toward the balance. Non refundable with less than 30 business days notice of cancellation prior to your event. Call (607) 732-8440. Remaining balance must be paid in full 30 days prior to your event. If we do not receive this payment, your event will be cancelled and your deposit will be forfeited.***

Balance due: \_\_\_\_\_

\*Your event is staffed by volunteers who will make every effort to ensure a memorable experience. In many cases, they are scheduling your event around their job hours. Kindly, adhere to the time frame scheduled. Parties are responsible for the setting up and clean up within the time you have scheduled for your event. Anyone renting an Eldridge Park facility till 10:00PM must have the facility clean and vacated by 10:00PM. {This is the city mandated closing time of the park}.

***Thank you so much for supporting the Eldridge Park Carousel!***